

Project Specialist/ Operator

Southern Idaho Solid Waste is an equal opportunity / affirmative action employer (M/F/V/D) and a drug-free workplace.

Department: Milner Butte Landfill	Location: 1050 W 400 S Burley, ID
Pay Grade: 9	FLSA Status: Non-Exempt

GENERAL PURPOSE

Responsible for overseeing and executing a wide range of specialized construction and operations projects from planning through completion. This hands-on role involves managing all aspects of assigned projects as well as operating heavy machinery and equipment to carry out project activities.

SUPERVISION RECEIVED

General supervision received in accordance with the Southern Idaho Solid Waste Organizational Chart.

SUPERVISION EXERCISED

This position does not have any supervisory responsibility.

ESSENTIAL FUNCTIONS

- Oversee project timelines and ensure that all tasks are completed according to schedule.
- Monitor project progress and manage scope, schedule, and cost changes.
- Continuously assess the status of ongoing projects and implement necessary adjustments to maintain alignment with project goals.
- Oversee compliance with all relevant standards to ensure safe and efficient project execution.
- Engage in hands-on construction activities, applying trade skills such as carpentry, concrete, and framing as required.
- Load, transport, and operate specialty equipment for project activities.
- Plan and document project specifics, including timelines, resource allocation, and financial oversight for assigned projects.
- Manage the allocation and use of project resources, including materials and equipment, to optimize efficiency and reduce waste.
- Coordinate with engineers, surveyors, contractors, and other stakeholders.
- Prepare and submit project documentation and reports.
- Participate in continuous improvement initiatives to enhance project execution processes and outcomes.
- Operates, wheel scraper, backhoe, dozer, dump truck, road grader, loader, excavator, wood grinder, or related heavy equipment utilized in project activities.
- Operates radio and two-way communications as needed for project coordination and activities.
- Provide physical and equipment labor related to project activities.
- Performs routine maintenance, emergency repairs, and reports mechanical problems to supervisor for repair.
- Operates a variety of hand and power tools.
- Performs proficiently on heavy equipment with minimal guidance and/or supervision.
- Assist in training and mentoring junior operators or new team members on safe equipment operation and project procedures.
- Performs minor services on equipment, vehicles, and tools.
- Follow all safety policies and procedures, reporting unsafe work activities to supervisor.
- Perform other job duties as assigned.

MINIMUM QUALIFICATIONS

1. Education and Experience:

Graduation from high school or equivalent and some experience in operating medium to heavy equipment.

- Five (5) years of progressively responsible experience operating medium to heavy equipment related to construction project activities.

*An equivalent combination of education and experience may be considered for all operator levels.

2. Knowledge, Skills, and Abilities:

Working knowledge of:

- Materials and tools used in equipment maintenance.
- Hazards and safety precautions associated with operations and construction activities.
- Effective interpersonal communication skills.
- The design, adjustment, operation, maintenance and repair of mechanical equipment.
- Project Management

Skilled in:

- The use of mechanical tools, materials, and equipment.
- The safe operation and maneuvering of heavy equipment.
- Basic construction activities such as carpentry, concrete, framing, etc.

Ability to:

- Operate simple to complex heavy-duty equipment in various conditions.
- Perform manual tasks for sustained periods.
- Perform minor equipment maintenance and repair.
- Follow written and verbal instructions and safety regulations.
- Read and understand prints and plans.
- Communicate effectively, verbally and in writing.
- Perform basic math.
- Establish and maintain effective working relationships with fellow employees, the public, and supervisors.
- Comply with applicable district and departmental policies/safety standards and wear required personal protective equipment.

3. Work Environment:

- Daily exposure to hazards commonly associated with construction project activities.
- Tasks require various physical activities, generally nominal muscular strain, such as lifting, walking, standing, stooping, and reaching, and may be required to lift and/or pull up to 100 to 125 pounds.
- Communication, hearing, and seeing are essential in performing daily tasks.
- Mental application utilizes memory for details, verbal instructions, emotional stability, and discriminating thinking.
- Daily exposure to weather extremes and environmental conditions typical of solid waste landfill operations.
- Exposure to biohazards and chemicals is possible due to unknown materials brought to the landfill.